

GUIDELINES

I. General Program Information

1. The District will reimburse eligible program repairs up to 90% including parts, labor and tax.
2. Eligible Repairs:
 - a. Diesel Particulate Filter (DPF) cleaning and replacement
 - b. Testing of the DPF failure including opacity and smoke testing
 - c. Other District approved items directly related to reducing diesel emissions:

EGR valves	EGR coolers	SCR system
Sensors	Turbo charger	Doser system
DEF system	Injectors	Charge air cooler leaks

3. Eligible participants must comply with all program requirements including any program surveys required by the District.
4. Vehicle has illuminated malfunction indicator light or exceeds SAE J1667 Snap Idle test of 5 percent opacity, performed by certified repair shop.
5. Emission system items under warranty should be covered by the manufacturer and are therefore not eligible for funding with the program.
6. Vouchers will be issued on a first come, first served basis until program funds are exhausted.

II. Truck Owner

Eligibility

1. Own a heavy-duty diesel vehicle greater than 14,000lbs. with a 2007 or newer engine model year.
2. Be currently registered in California and domiciled within the District's boundaries. Domiciled location is determined by the registered address on the DMV cab card. A copy of the current CA DMV registration cab card will be required with the application.
3. Fleet must be fewer than 20 vehicles, as defined by the California Truck and Bus regulation.

Program Process

1. Complete program application and turn into repair shop.
2. Complete the post-repair survey after repairs have been completed to truck.

III. Repair Shops

Eligibility

Truck repair shops must meet the following eligibility requirements and agree to adhere to the program guidelines to participate in the Heavy-Duty Truck Repair Pilot Program (Program)

1. Must be based within the San Joaquin Valley APCD boundaries (see map of District boundaries on page 3) and provide a current business license for the city or county in which they operate.
2. Be a Certified by Engine manufacturer(s) to perform repairs.
3. Have the ability to provide Itemized estimates and invoices with labor, parts costs, and applicable OBD codes.

4. Provide shop itemized invoice that documents the approach used to diagnose necessary repairs and document the time and cost of each performed repair.
5. Must enter into an Agreement with the District to participate in the program.

Application Process

1. The repair shop identifies qualifying participant for program and has participant submit an application to repair shop.
2. Repair shop submits an application, and supporting documentation to the District for approval.
3. District reviews application and makes final eligibility determination.
4. Upon approval, the District will issue a voucher to the repair shop for approved repairs.
5. Perform SAE J1667 Snap Idle Test or verify illuminated malfunction indicator light on truck to be repaired.
6. Diagnose issue(s) and provide repair strategy, estimate, and applicable OBD codes to the District alongside a Voucher Request form.

Voucher Process

1. Upon receipt of Voucher from the District, the Repair shop to perform the following:
 - a. Complete the eligible repair(s) to the truck.
 - b. Distribute the post-repair survey to the applicant (see page 04).
 - c. Submit the final itemized shop invoice and Claim for Payment form to the District.

Payment Procedure

The following steps must be taken in order to qualify for reimbursement

2. Upon completion of the repairs, the repair shop will request payment from the District by submitting a complete Claim for Payment Package to receive eligible funding.
 - a. Claim for Payment Package:
 1. District Claim for Payment Form must be completed and signed by the **contract signing authority**.
 2. Provide final itemized invoice of repairs completed with related OBD/ECM codes displayed on truck.
 3. Attach the signed Voucher form.
 4. Provide completed customer survey along with Claim form.
 5. First page of IRS Form W-9
3. SJVAPCD will issue payment after Claim for Payment Package is reviewed and approved
 - a. Payment will be made within **20 working days** from receipt of complete Claim for Payment Package. A complete Claim for Payment Package may be submitted by email: Grants@valleyair.org. (Subject line must indicate Truck Repair Program & repair shop name).

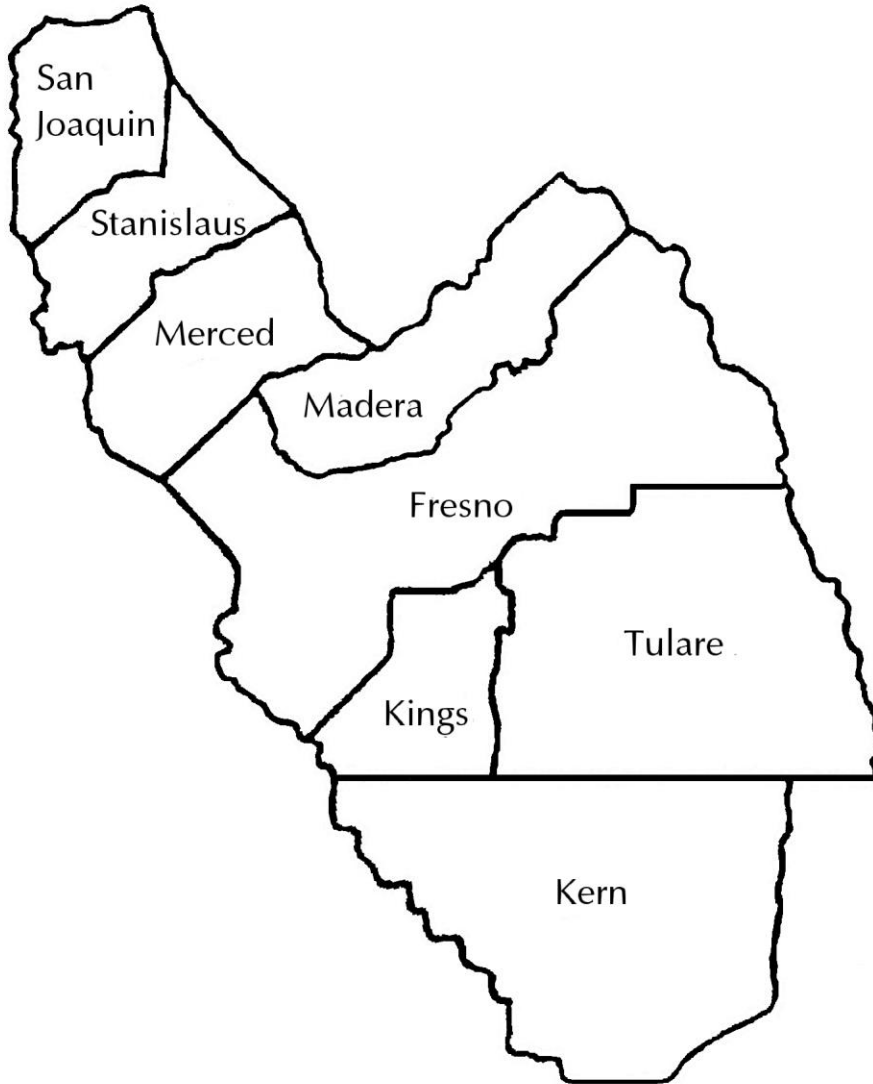
For assistance regarding program, please contact by phone or email at:

(559)230-5800

Grants@valleyair.org

www.valleyair.org/grants

Map of District Boundaries



Project Number: _____

CUSTOMER POST REPAIR SURVEY

Answers to survey questions will not affect the funding amount received in any way

1. When is the last time your truck has been in the shop? <input type="checkbox"/> Less than 1 month <input type="checkbox"/> 1 -3 months ago <input type="checkbox"/> 4 - 6 months ago <input type="checkbox"/> 6 - 8 months ago
2. When is the last time your Diesel Particulate Filter (DPF) was cleaned before this shop visit? <input type="checkbox"/> Less than 6 months <input type="checkbox"/> 6 – 12 months ago <input type="checkbox"/> 12 - 18 months <input type="checkbox"/> Over 18 months <input type="checkbox"/> Never
3. How long did you wait to take your truck to the shop when emission issues started? <input type="checkbox"/> Less than 3 months <input type="checkbox"/> 3 – 6 months ago <input type="checkbox"/> 6 - 8 months <input type="checkbox"/> Over 8 months
4. Are the repairs that were just completed necessary for your truck to be operational? <input type="checkbox"/> Yes <input type="checkbox"/> No
5. Have you been prolonging any after treatment repairs to your truck due to associated costs? <input type="checkbox"/> Yes <input type="checkbox"/> No
6. How much did you end up paying for the repair(s)? <input type="checkbox"/> \$1 - \$300 <input type="checkbox"/> \$301 - \$500 <input type="checkbox"/> \$501 - \$800 <input type="checkbox"/> \$801 - \$1000 <input type="checkbox"/> Over \$1000
7. The repairs that were completed, have they been an issue in your truck previously? <input type="checkbox"/> Yes <input type="checkbox"/> No
8. How long did the repairs take?
9. Did you forgo any days of work for the repairs? <input type="checkbox"/> Yes <input type="checkbox"/> No
9a. If yes, how many days?

Please rank the following by marking with an 'x': 1 (unsatisfied) to 10 (very satisfied)	1	2	3	4	5	6	7	8	9	10
10. How satisfied are you with the repairs to your vehicle?										
11. How satisfied are you with the process to repair your vehicle?										
12. How satisfied are you with the level of customer service provided by the repair shop?										
13. How satisfied are you with the timeliness of your repair?										
14. How likely are you to use a program like this for future repairs? 1 (unlikely) to 10 (very likely)										

Comments:
